BIWEEKLY TIMESHEET

Week of _____

Employee _____ **Hourly Rate** _____

Supervisor _____ **Regular Hours** _____

Week 1

Date	Start Time	End Time		Start Time	End Time	Regular Hours	Overtime	Paid Time Off	Total Hours
Sat, 1. Jul			Break						
Sun, 2. Jul									
Mon, 3. Jul									
Tue, 4. Jul									
Wed, 5. Jul									
Thu, 6. Jul									
Fri, 7. Jul									

Week 2

Date	Start Time	End Time		Start Time	End Time	Regular Hours	Overtime	Paid Time Off	Total Hours
Sat, 8. Jul									
Sun, 9. Jul									
Mon, 10. Jul									
Tue, 11. Jul									
Wed, 12. Jul									
Thu, 13. Jul									
Fri, 14. Jul									